

Hunsdon Area Neighbourhood Plan

Minutes - 23rd September 2019 – 7.30pm

Village Hall Meeting Room

Present: P Dixon / J Felstead / M Newman / C Page / M Slater / R Toll / J Veater

1. Review of survey material (publication and how to use it as evidence) - Jacqueline
How to engage with the under-represented group as shown under 'Demographics' in the Survey results 2019, perhaps a focus group of people to complete a supplementary survey, maybe school bags.

Actions:

- **Mike Newman** to develop a condensed and more focused survey for the 45-50 families at the school. To have an opening paragraph explaining the importance of the young family points of view.
- **John Felstead** to also put this encapsulated survey on social media.
- Need the evidence, all data relating to meetings, any actions – **Carole Page and Bob Toll** to pursue all chronological data. All to provide evidence.
- Businesses – poor responses. Perhaps the survey was too general to reply. Need a business orientated survey. **Paul Dixon** to draft a list of questions to pose to the businesses, including local employment.
- Consultation statement together with all the appendices and lists. **Mike Newman** to source the Hertford Heath website to use a template.

Think of the outcomes – policies for working from home. What is limiting you from expanding your business. Package drop off sites.

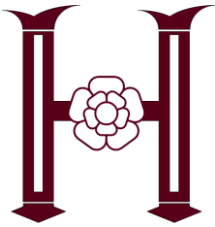
Will be quoting the survey as an evidence source. All of these will form a part of the Consultation statement.

2. Green Spaces – Bob Toll

Bob has undertaken an assessment from the notes for guidance on local green spaces to be completed on the spreadsheet to show it is compliant. Need to fill all columns, eg: wildlife. Dell – tranquil recreation ground; Allotments; memorial site; Bob to check the pond at the end of Drury Lane to be included; school playing field; floody field; fishing lake; St Dunstan's church and car park, graveyard; rise cottages verge? **Bob Toll** to complete spreadsheet; footpath across from Acorn Street to B180 – wildlife

3. Draft Neighbourhood Plan Policies (Discussion) - Jacqueline

Jacqueline presented a spreadsheet identifying mapping of policies to objectives. **John Felstead and Malcolm Slater** to meet with Jed to look at housing needs and development



area opportunities. Need to develop a design policy in keeping with the village. John and Jed to meet on Monday 30th 7pm in the evening.

4. Additional evidence (sub-group work programme)

What else do we need to be doing. – existing businesses

- Heritage – Malcolm Slater – what are really important listed assets. Also those that aren't statutory designated. Include listed buildings, i.e. the pump outside Rosemary Cottage. Look at things that are not listed but of heritage value, not old enough. The pump in the village.
- Views – Malcolm to print off some of the panoramic views. Pauline and Daphne to walk the village and get some photos. Make sure the views are in the designated areas.
- Identify the sub groups. **Carole Page** and **Bob Toll** to publish

5. Finance

6. Timetable

Policies consultation – November 30th and 1st December Draft policies to be available at the meeting. Get the three 'A' frames from the joint neighbourhood planning group.

Objectives, Draft Policies, Views. Need feedback forms for people to give their views. Also put policies on Facebook as PDF's.

Get any developers who are planning on developing to show their proposals at the meeting.

Steve Burton has offered to help with the presentation material